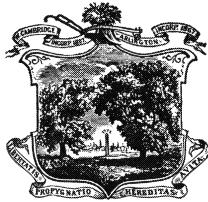


TOWN OF ARLINGTON



**Mt. Pleasant Cemetery
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The Minutes of the Arlington Cemetery Commission September 10, 2014

Present: Chair Michele Hassler, Commissioners Bill McCarthy and Gloria Turkall, Cemetery Supervisor Jason Jones

Guest: Arlington DPW Operations Manager Mike Rademacher

The meeting began at 9:10 a.m. and ended at 10:55 a.m.

1. The columbarium project RFP was just received the night before and still needed to be reviewed by all. This will be done on September 17 at 9A in the Planning Office with Dominic Lanzillotti. The meeting will be posted.
2. Mike R. came to give updates on the RFP, the next steps if we approve it and suggestions for proceeding. He also came to discuss the start of the water project in the cemetery, the start of placing the spigots, and to review the map where the spigots will go. All commissioners felt as if the spacing of the spigots was acceptable.
3. Mike R. also discussed how he has put in the 2016 Capital Request for the money to finish the rest of the road restoration/ roadside drainage solutions in the cemetery after the water project is finished.
4. All deeds were signed.
5. The minutes from the August 2014 meeting were unanimously approved.

Board of Cemetery Commissioners
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6. A buyback for the U field for a 2 grave lot for 4 burials was discussed. It was decided that Jean would check the original amount of the sale of that lot and that \$600 would be offered- the usual buyback amount.
7. The Tocio monument – the one to the left of the identical two monuments- was knocked over in the storm of 9/6/14. The tree has been removed off of it, and damage is being assessed. The family is asking who should fix the monument. This assessment/discussion is ongoing, though the cemetery is not responsible for an “act of nature” per the cemetery rules and regulations.
8. Due to the storm of 9/6/14 many trees and limbs/debris were downed as well as a number of stones knocked over by falling limbs. At this time clean-up is still on-going. Current assessment shows that no other stones have suffered damage except for as mentioned above.
9. A Winchester Cemetery Commission came looking to see our columbarium, which is not up yet. They are interested in building one, as a project with in-ground liners/boxes has not been successful for them.
10. Bill McCarthy will go speak with the new Director of Veteran’s Affairs regarding flag placement for next Memorial Day.
11. Bill McCarthy will email the Town Treasurer back -regarding the annual notice about how much money is allowed to be spent per year from the trust funds that are under our commission- acknowledging that we got it, saw it and discussed it.
12. Gloria attempted to develop a form for the inurnments of the future columbarium. We will let Jean look at this and offer comments and move from there in its development. Making a new deed as well for earth burials and cremains might also be worth looking into. Anything we change should be looked at by Town Counsel as well.

13. The Commissioners reviewed more pricing structures ideas for the columbarium from cemeteries that are both near and far away. Fair pricing for this area is what we want to accomplish.
14. This month there were 22 burials, 5 new graves sold, 10 of the burials were cremations. Numbers were updated on the town website by Jean.
15. Mystic St. construction has not impacted the cemetery and it has not increased unnecessary parking in the cemetery. Not more than 1- 3 cars has been seen at a time currently.
16. Jason is going to check to see if the start of Sachem Way is a private way.
17. The next meeting is September 17, 2014 at the Planning office purely for RFP review and conversation only.

The next regular Cemetery Commission meeting is October 8, 2014 at 9a.m. in the Mount Pleasant Cemetery Chapel.

Respectfully submitted, Michele A. Hassler

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